

**Fall Promotion:
HUGE SAVINGS for LAN-
PAK**

Set your legacy system up for success! Move it to a foundational accounting system that gives the flexibility to manage your business from end to end.

From now through December 29, 2003, ACCPAC Plus users and BPI Accounting users can save as much as 70% on full LanPak SRP (Suggested Retail Price) when they upgrade to ACCPAC Advantage Series Enterprise Edition, Corporate Edition or Small Business Edition.

Life Tips

We are fallible. We certainly haven't attained perfection. But we can strive for it, and the virtue is in the striving.

—Carlos P. Romulo

They can take 20% off LanPak upgrade prices for existing LanPaks.

Clients may also purchase an unlimited number of additional (new) LanPaks at published upgrade prices, regardless of the number of users currently registered. Note: These new LanPaks are not eligible for the 20% promotional discounts.

For any issues regarding the version upgrade, i.e. functional capability, data conversion, or report customization, please call (323) 265-3000.

Business Tips EDI: Default B2B transaction format

EDI, or Electronic Data Interchange, has been a popular way to exchange business transactions or documents among large companies. In fact, not only do they interchange purchase orders or invoices, but also advance ship notices, schedule planning, or product activity reports. Therefore, many large corporations are reluctant to start business with you when you do not have an EDI system.

From our perspective, we have noticed that many companies, especially small or medium-size companies are also taking advantage of the benefits of an EDI system. Now, many of these firms see EDI as an easy way to link systems between companies, in the area of business-to-business.

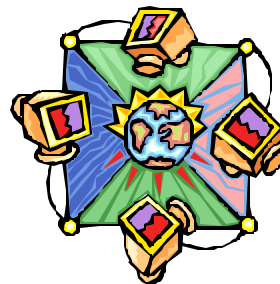
However, no matter how big or small your company is, you will only receive the benefits of an EDI system if and only if you integrate it with the current business information, or the accounting system.

For example, one of our clients used a stand-alone EDI system for some time. They could receive pur-

chase orders and send invoices via the EDI system. However, since it was an "independent" system, the staff had to manually type all the purchase orders into their existing accounting system and issue the invoices; moreover, they had to re-type the invoice information into the isolated EDI system and send it.

Their method created more work for the staff since they had to enter all the information into the EDI system. In fact, the more sales they generated, the busier they became.

They contacted us and we provided them with EDISoft, an EDI system that seamlessly integrates with their accounting software. This software "integration," has become



especially valuable for them, because it now connects internal systems.

Instead of manually key-

ing-in purchase orders, they can now "post" all the incoming purchase orders to the accounting system. Likewise, instead of manually generating invoices for the EDI system, they can select the invoices from the accounting system and send them with just a few clicks.

Because they process a few dozen purchase orders and invoices on a daily basis, they can save valuable time and have virtually no-mistakes in the processing.

Therefore, if you think that EDI is just another way of receiving purchase orders or sending invoices, you are wrong. Today, EDI systems have begun to find a home as a much-needed technology that allows systems from different companies to communicate and work together, regardless of age or origin.

From our experience, we have been engaging in EDI implementation more than before, and the requirements have become various. We see EDI as the default Business to Business transaction format in the near future.

At OpenAxis, we focus on the implementation of IT solutions for small- and medium-sized businesses.

We provide management and computer consulting services by identifying issues, implementing solutions, and managing all your IT needs.

Comprehensive Solution:

- Accounting Solution
- Operation Solution
- Manufacturing Solution
- Other Integrated Solution
- Customized Solution
- E-Commerce Solution

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Windows Tips: How to use Windows Utility

I often hear complaints about the built-in utilities that the various versions of Windows contain. The complaints are mostly about disk-management tools such as the disk defragmenter and various disk cleanup utilities. The Windows defragmenter is notorious for not dealing well with disks that are heavily fragmented and have little available space. Microsoft acknowledges this limitation, but if you're willing to run the defragmenter frequently, the problem rarely manifests.

I usually tell users to make use of Windows XP's disk cleanup utility in addition to the defragmenter. Many applications leave all sorts of detritus behind them, and staying on top of cleaning these remnants can help optimize your computer's performance. However, many users have told me that the XP disk cleanup tool (available from Start, Programs, Accessories, System Tools, Disk Cleanup) will often hang for no apparent reason. The usual suspects--an overcrowded and overly fragmented disk--aren't present according to these readers, so the question they usually ask me is, "What's causing these application lockups?"

This problem is actually a simple one to solve. The presence of corrupted temporary files will cause the Disk Cleanup application to hang. So, when users ask me what to do, I tell them to delete the files in their Temp directory, then rerun the cleanup application. After talking with a few folks who told me that even after they deleted all of their temporary files the cleanup application would still hang, I realized that we were talking about two different operations.

In these Internet-happy days, when I tell someone to delete his or her temporary files, many users delete their temporary Internet files. Now, doing so isn't a bad thing, but it has nothing to do with the temporary files I'm referring to. Open up a command prompt window, type Set, and hit Enter. The resulting display of information lists the current environment variables that are set in the OS. Two of these variables are TEMP and TMP. In most cases, these variables both point to the same directory (in XP and Windows 2000, the variables point to the Temp folder under the users Local Settings folder). This Temp folder is the one from which you need to delete the contents (don't just delete the folder). You might find that some of the files are locked when you try to delete everything, but delete as many of the files as you can. Rerun the disk cleanup tool, and the hanging problem should disappear.

Thank you !!



**Warmest thoughts and
best wishes for a
wonderful holiday and a
very Happy New Year!!**